

**AJFC Community Action Agency, INC.**

## **Open Positions Teacher Assistant**

Responsible for assisting the Teacher with conducting and organizing a classroom setting to support development and learning. The Teacher's Assistant is responsible for providing positive guidance, discipline and supervision for children at all times. It is the responsibility of the Teacher's Assistant to maintain a healthy and learning environment and ensure all state and federal requirements for the classroom and facility are met and maintained.

**Requirements:** Associate Art Degree in Early Childhood Development, or related field (with 18 hours in ECE). The ability to communicate effectively with the teacher and children. At least one-year work experience with preschool children.

**Duty Station: Thompson**

**Closing Date/Time: Friday 07/26/19 11:59 PM Central Time**

Candidates who are interested in the above listed position(s) MUST mail their cover letter, resume, three (3) letters of reference, proof of Degree with **Official Transcript**, and/or High School Diploma/GED and any other listed items for each position above.

**Official Transcripts** should be emailed to [zthomas@ajfcaa.org](mailto:zthomas@ajfcaa.org)

**Zadier Thomas, Human Resource Manager  
AJFC Community Action Agency, INC.  
P.O. Box 3011  
Natchez, MS 39121  
Fax 601.442.9572**

*"AJFC Community Action Agency, INC. in an "Equal Opportunity Employer"*