

AJFC COMMUNITY ACTION AGENCY, INC.

POSITION OPEN

RECEPTIONIST

A High School Diploma, the ability to write legibly, a good speaking voice, and computer skills.

Duty Station: Thompson Head Start

Candidates who are interested in this position **Must** send their **cover letter, resume, three letters of reference and proof of Diploma to:**

**Human Resource Department
AJFC Community Action Agency, Inc.
P. O. Box 3011
Natchez, MS 39121**

Deadline for this position is Close of Business (COB) April 5, 2019

“AN EQUAL OPPORTUNITY EMPLOYER”