



AJFC COMMUNITY ACTION AGENCY, INC.

P. O. BOX 3011 • 1038-A NORTH UNION STREET
NATCHEZ, MISSISSIPPI 39121-3011
PHONE (601) 442-8681 • FAX (601) 442-9572
www.ajfccommunityaction.org

"Helping People – Changing Lives"

BOARD OF DIRECTORS OFFICERS

Chairman - McNair Smith, Jr.
Vice Chair - Gloria Bonds
Secretary - Alma J. Johnson

CHIEF EXECUTIVE OFFICER
Sandra D. Sewell, JD

JOB ANNOUNCEMENT

CHIEF FINANCE OFFICER

AJFC Community Action Agency, Inc. is currently conducting a search for a Chief Finance Officer. This individual will report directly to the Chief Executive Officer.

Certified Public Accountant or at a minimum, a Bachelor's degree in Accounting, Business, Fiscal Management, or a related field. At least five years experience as a Chief Finance Officer in a non-profit organization. With deep knowledge and understanding of Head Start/Early Head Start, Community Services Block Grant financial requirements and complying with guidelines established by Head Start Performance Standards, OMB Uniform Guidance:: Administrative Requirements, Cost Principles and Audit Requirements for Federal and State grant award. Strong written and verbal communication, multitasking and leadership skills.

Candidates who are interested in this position **Must** mail their **cover letter, resumes, three letter of references, proof of degree and transcript to:**

Brenda Letcher, Human Resource Manager
AJFC Community Action Agency, Inc.
P.O. Box 3011
Natchez, MS 39121
Fax to (601) 442-9572

Deadline for this position is close of business July 05, 2018



*Mission: To Reduce The Causes and Conditions of Poverty
"An Equal Opportunity Employer"*