

AJFC COMMUNITY ACTION AGENCY, INC.

POSITION OPEN

RECEPTIONIST

A High School Diploma, the ability to write legibly, a good speaking voice, and computer skills.

Duty Station: Thompson Head Start

Candidates who are interested in this position **Must** send their **cover letter, resumes, three letter of references and proof of Diploma to:**

Brenda Letcher, Human Resource Manager

AJFC Community Action Agency, Inc.

P.O. Box 3011

Natchez, MS 39121

Deadline for this position is **Close Of Business (COB) August 10, 2017**

“AN EQUAL OPPORTUNITY EMPLOYER”